

Cemetery Board of Managers – Meeting Minutes for January 22, 2020

Present: Steve Thiems (President), Dennis Rinderer (Secretary), Cliff Couch (Treasurer) – Brad Koehnemann (Cemetery Supervisor) & Mark Rosen (Director of Parks & Recreation)

Call to order: Meeting minutes of the October 23, 2019 were approved. Motion by Dennis; seconded by Cliff.

Financial Report: Approved. Motion by Cliff; seconded by Dennis

Cemetery Update: Brad updated the Board on the following items:

- 51 burials in 2019 with 13 of those being cremations
- Staff is working to remove the road/driveway that leads to the Raeber home from the north side of the residence from the cemetery. Public Works is assisting by removing the material and Parks & Rec. is replacing it with soil.
 - Nick Raeber (son of Sally), requested that the berm staff installed be beefed up and in lieu of pine trees, Arborvitae be used as a natural barrier on the berm once it's upgraded.
- All but one tree has been pruned in the cemetery.
- Additional concrete has been added in the "rows" of the cemetery.
- Grave markers have been ordered and some have been replaced for headstones that were no longer legible. One of those family members expressed their gratitude for the city doing this.
- The third burial of the year will be this weekend.
- A reminder, in the form of a sign(s) will be put up in the next week or two requesting that families remove Christmas decorations from their loved one's graves.
- There seems to be an influx of people leaving glass heirlooms or just empty bottles on graves. Brad stated that he realizes that glass is prohibited from graves and in some cases has removed empty bottles but not crafted glass figurines and the like.
- No response has been made by Diane Wherle (sp?) in regards to the Yew that staff removed to properly intern a vault. In addition, an additional Yew has died that is next to Ms. Wherle's other stone. Brad offered to her, that he would plant another tree in a different part of the cemetery. There is was a bit of debate as to how to proceed but it was left with the Board's direction to have Brad take photos of the dead Yew and try to contact her again either via phone or a letter.

Software Update – None at this time

Future Roads – Director Rosen mentioned that based on a previous estimates, to oil/chip existing roads would be a minimum of \$50,000 and asphalt would be at least \$350,000. He proposed doing something similar to what Brad is doing to remove the road leading to the Raeber's home but replace the surface with concrete. This was a rather successful measure taken to replace a portion and future portions of the trail at Glik Park. The Board thought that this would be a worthy discussion item in the future.

Updated October 2020 Meeting Date – all believed that this matter was taken care of

No New Business

Motion to adjourn was made by Cliff; seconded by Dennis.